



City of Hermosa Beach
1315 Valley Drive, Hermosa Beach, CA 90254
310.318-0203 - Fax 310.372-6186
Email: recordsrequest@hermosabch.org



Received By: City Clerk
Referred To: com Dev / CM
Date Referred: 10-18-18

Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Patrick Bobko</u>	Email: <u>pbobko@ringbenderlaw.com</u>
Address:	Phone: <u>949-232-1210</u>
City:	Fax:

Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

attached

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Signature

Date

For Departmental Use Only:

Action Requested:

☐ Review Only
☐ Copies Requested

Action Taken:

☐ Document Reviewed
☐ Copies Provided
☐ Refusal/Reason

By

Date

☐ Non-Existent Document
☐ Other (Please Explain)

For City Clerk's Use Only:

Date Requestor Notified _____ Notified By: _____ Date Picked Up or Mailed _____



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October 16, 2018

Elaine Doerfling
City Clerk
The City of Hermosa Beach
1315 Valley Drive
Hermosa Beach, California 90254

Dear Madam Clerk:

I write this letter to request preparation of the administrative record for nuisance abatement proceedings concerning CrossFit Horsepower Hermosa Beach located at 725 Cypress Avenue. This request is made pursuant to Government Code § 11523.

Please include the following in the administrative record:

- All e-mails, text messages, documents, and other records provided to CrossFit Horsepower Hermosa Beach pursuant to its California Public Records Act requests prior to the July 10, 2018 hearing;
- The Powerpoint presentation and any other information, including e-mails and other correspondence, referenced or referred to by the City's prosecutor at the July 10, 2018 and August 28, 2018 nuisance abatement hearings before the Hermosa Beach City Council;
- Records of all code enforcement activity, including any citations issued at 725 Cypress Avenue or CrossFit Horsepower Hermosa Beach;
- All communications between Hermosa Beach City Staff, City Council, or anyone else working on the City's behalf with members of the public;
- Transcripts of the July 10, 2018 and August 28, 2018 nuisance abatement hearings;

- Staff reports for the March 11, 2014 City Council meeting (agenda item 5a) amending the zoning ordinance to allow “gymnasium/health and fitness center, limited” in the City’s M-1 zone;
- All City-generated or City-commissioned studies, or other information referencing or regarding CrossFit Horsepower Hermosa Beach.

Enclosed please find a check for \$500 to cover the costs of preparing the administrative record so you can begin work immediately. If it costs more, kindly provide me with an estimate of the total and we will send a check for the balance. If the cost is less, please refund the difference.

Please also provide me with an estimate of when the administrative record will be complete.

Thank you in advance for your prompt response and attention to this matter.

Sincerely,

RING BENDER LLP


Patrick K. Bobko